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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chiefs, Foreign Branches

DATE: 7 April 1947

FROM : COPS

SUBJECT: Covert Appraisal and Training

1. In order to assist TRB in determining the effectiveness and security of Covert Appraisal and Training procedures, you are requested to fill out the following questionnaire and forward it to COPS. Division Chiefs and Operations Officers in your Branch who have handled covert personnel should also fill out this questionnaire. Names of reporting officers need not be given unless so desired.

2. The following questions should be answered by checking "Yes" and "No":

a. Do appraisal reports assist you in deciding whether or not to employ individuals?

Yes ☐

No ☐

b. If you employed appraised individuals, have the reports been of value in defining the scope of assignments and in handling the agents?

Yes ☐

No ☐

c. Considering the time allowed for training, do you feel that the students received the maximum benefit from their instruction?

Yes ☐

No ☐

d. During briefing after the training period, did the students show understanding of their objectives and a realization of the problems involved in their achieving their goals?

Yes ☐

No ☐

e. Did the students show a firm grasp of operational procedures and security precautions necessary to their assignments?

Yes ☐

No ☐

f. If agents trained covertly have sent in reports from the field, has the information been valuable?

Yes ☐

No ☐

g. Have the reports contained the information essential to proper HQ evaluation?

Yes ☐

No ☐

h. Do such field reports show that the Agents are on the right track by conducting secure and sound operations as well as by carrying out directives?

Yes ☐

No ☐

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i. Have the Operations Officers and students been satisfied with the security of covert appraisal and training?

Yes ☐

No ☐

j. Have the security precautions exercised during training made an impression on the students to the degree that ~~the~~ ^{they} might have set an example for the security of ~~the~~ operations in the field?

Yes ☐

No ☐

3. It would be desirable if you would comment below on matters not covered by the above questions. Since the purpose of this questionnaire is to help TRB improve its training, specific comments on specific training cases are preferable to general statements of praise or criticism.

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